

# The Mentoring Effect

## Personal Development Plan Worksheet

<b>Name:</b>		<b>Current Position:</b>		<b>Date Started:</b>					
<b>Your Mission Statement</b> (What you intend to accomplish, and why)									
<b>Your Big Goals</b> (What you need to accomplish in the medium term to further your mission)									
<b>Goal:</b>	<b>Target Date:</b>	<b>Goal:</b>	<b>Target Date:</b>	<b>Goal:</b>	<b>Target Date:</b>				
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<b>Skills Audit</b>			C: I need to improve this skill / competency						
A: I have accomplished this skill / I demonstrate high competence			D: I need to put in considerable work to develop this skill / competency						
B: I have this skill / competency but some improvements could be made			E: I need to acquire this skill / develop this competency						
Skill / Competency	Rank				Skill / Competency	Rank			
	Now	6m	1yr	3yr		Now	6m	1yr	3yr